

**SUMMER VILLAGE OF NORRIS BEACH  
ORGANIZATIONAL MEETING  
THURSDAY, AUGUST 1, 2019 at 10:00 a.m.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

**MINUTES**

**PRESENT:**

Councillors: Brian Keeler, Frank Dyck and Charlie Esslemont  
Sylvia Roy, CAO

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**A. CALL TO ORDER**

Sylvia Roy, CAO called the Organizational Meeting to order at 10:01 a.m.

**B. APPOINTMENT OF MAYOR AND DEPUTY MAYOR**

**Res. 19-103**

Moved by Councillor Dyck that Councillor Keeler be appointed as Mayor.

**CARRIED**

**Res. 19-104**

Moved by Councillor Dyck that Councillor Esslemont be appointed as Deputy Mayor.

**CARRIED**

Mayor Keeler assumed the Chair at 10:01 am.

**C. APPOINTMENTS**

1. Auditor

**Res. 19-105**

Moved by Mayor Keeler that Seniuk and Company of Edmonton be appointed as Auditor for the Summer Village of Norris Beach.

**CARRIED**

2. Assessor

**Res. 19-106**

Moved by Councillor Dyck that Grant Clark of Leduc (Kevin Lawrence owner KCL Consulting Inc. St. Albert), contracted through CRASC, be appointed as Assessor for the Summer Village of Norris Beach.

**CARRIED**

3. Capital Region Assessment Services Commission

**Res. 19-107**

Moved by Deputy Mayor Esslemont that Mayor Keeler be appointed as representative to Capital Region Assessment Services Commission for the Summer Village of Norris Beach.

**CARRIED**

4. Alliance of Pigeon Lake Municipalities

**Res. 19-108**

Moved by Mayor Keeler that Councillor Dyck represent the Summer Village of Norris Beach on the Alliance of Pigeon Lake Municipalities for the Summer Village of Norris Beach.

**CARRIED**

5. Pigeon Lake Summer Village Strategic Alliance

**Res. 19-109**

**Moved by Deputy Mayor Esslemont that Councillor Dyck be appointed as representative of the Pigeon Lake Summer Village Strategic Alliance for the Summer Village of Norris Beach.**

**CARRIED**

6. Joint Services Committee

**Res. 19-110**

**Moved by Mayor Keeler that Councillor Dyck represent the Summer Village of Norris Beach on the Joint Services Committee.**

**CARRIED**

7. Intermunicipal Development Plan Committee

**Res. 19-111**

**Moved by Councillor Dyck that Deputy Mayor Esslemont represent the Summer Village of Norris Beach on the Intermunicipal Development Plan Committee.**

**CARRIED**

8. Regional Emergency Management Agency/ RCMP

**Res. 19-112**

**Moved by Councillor Dyck that Deputy Mayor Esslemont represent the Summer Village of Norris Beach on the Regional Emergency Management Agency as well as Liaison to the RCMP.**

**CARRIED**

9. Public Works

**Res. 19-113**

**Moved by Mayor Keeler that Deputy Mayor Esslemont be appointed as Public Works Chairman, and that Councillor Dyck be appointed as the alternate member**

**CARRIED**

10. South Pigeon Lake Regional Wastewater Commission

**Res. 19-114**

**Moved by Deputy Mayor Esslemont that Mayor Keeler be appointed as representative for the Summer Village of Norris Beach on the South Pigeon Lake Regional Wastewater Commission.**

**CARRIED**

11. Southside Wastewater Committee

**Res 19-115**

**Moved by Deputy Mayor Esslemont that Mayor Keeler be appointed as representative for the Summer Village of Norris Beach on the Pigeon Lake South Side Wastewater Committee.**

**CARRIED**

12. Development Officer

**Res 19-116**

**Moved by Mayor Keeler that Paula Lamoureux and Judy McCardia be appointed as Development Officers for the Summer Village of Norris Beach.**

13. Subdivision and Development Appeal Board

**Res. 19-117**

**Moved by Councillor Dyck that Mayor Keeler sit as the member of Council on the Subdivision and Development Appeal Board and the remainder of the Board come from a roster consisting of Arnold Moerth, John Slater, Pete Langelle, Judy McCardia, Al Greenslade, Phil Pawlyk and Bob Mieske.**

**CARRIED**

**Res. 19-118**

Moved by that Sylvia Roy be appointed Secretary to the Subdivision and Development Appeal Board for the Summer Village of Norris Beach.

CARRIED

**Res. 19-119**

Moved by Deputy Mayor Esslemont that remuneration for the Subdivision and Development Appeal Board Members be \$125 per hearing.

CARRIED

**D. SIGNING AUTHORITY**

**Res. 19-120**

Moved by Mayor Keeler to approve the signing authority for the Summer Village of Norris Beach for Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer; Jeff Riege, Chief Financial Officer, and Norris Beach Council Members; Brian Keeler, Frank Dyck, Charlie Esslemont.

CARRIED

**E. AUTHORIZED CONTACTS**

**Res. 19-121**

Moved by Mayor Keeler that authorized contacts for the Summer Village of Norris Beach for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer; Jeff Riege, Chief Financial Officer and Rose Mary Peel, Accounting Clerk.


CARRIED


**F. ADJOURNMENT**

**Res. 19-122**

Moved by Mayor Keeler to adjourn the meeting at 10:42 a.m.

CARRIED

  
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Brian Keeler, Mayor  
Summer Village of Norris Beach

  
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Sylvia Roy, CAO  
Summer Village of Norris Beach