

**SUMMER VILLAGE OF NORRIS BEACH
REGULAR COUNCIL MEETING
FRIDAY, NOVEMBER 29, 2019 at 10:00 p.m.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

PRESENT:

Council: Mayor Brian Keeler
Deputy Mayor Charlie Esslemont
Councillor Frank Dyck

Administration: Sylvia Roy, Chief Administrative Officer

Council Members may participate in this meeting via electronic communications (teleconference) as per Municipal Government Act S. 199.

Mayor Keeler called the meeting to order at 10:00 am.

A. APPROVAL OF AGENDA

Res. #19-182

Moved by Councillor Dyck to approve the agenda as presented.

CARRIED

B. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

1. **Regular Council Meeting Minutes of September 13, 2019**

Res. #19-183

Moved by Deputy Mayor Esslemont to approve the Norris Beach Regular Council Meeting Minutes of October 25, 2019 as presented.

CARRIED

C. DELEGATIONS AND VISITORS

1. **Ms. Catherine Peirce, Pigeon Lake Watershed Association**

At 10:01 am Council welcomed Ms. Catherine Peirce of the Pigeon Lake Watershed Association, who discussed the land use bylaw watershed regulations guide which will be circulated in the New Year. Council thanked Ms. Peirce and she departed at 10:18 am.

D. BYLAWS & POLICIES

1. **Bylaw #163, Designated Officer Assessor Bylaw**

Res. #19-184

Moved by Councillor Dyck to give First Reading to Bylaw #163, Designated Officer Assessor Bylaw, as presented.

CARRIED

Res. #19-185

Moved by Deputy Mayor Esslemont to give Second Reading to Bylaw #163, Designated Officer Assessor Bylaw, as presented.

CARRIED

Res. #19-186

Moved by Mayor Keeler to proceed to Third Reading to Bylaw #163, Designated Officer Assessor Bylaw, as presented.

CARRIED UNANIMOUSLY

Res. #19-187

Moved by Councillor Dyck to give Third Reading to Bylaw #163, Designated Officer Assessor Bylaw, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

Res. #19-188

Moved by Deputy Mayor Esslemont to accept the follow up sheet as information.

CARRIED

2. Public Works Sheet

Res. #19-189

Moved by Councillor Dyck to accept the public works sheet as information.

CARRIED

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. South Pigeon Lake Regional Wastewater Commission

Res. #19-190

Moved by Councillor Dyck that Mayor Keeler be appointed as the primary representative and that Deputy Mayor Esslemont be appointed as the alternate representative to the South Pigeon Lake Regional Wastewater Commission.

CARRIED

Res. #19-191

Moved by Mayor Keeler that the per diem for South Pigeon Lake Regional Wastewater Commission meeting expenses be paid by each respective Summer Village.

CARRIED

2. Resident Letter Re: Local Wastewater

Res. #19-192

Moved by Councillor Dyck that the original offer to share electrical costs associated with a wastewater pump issue with the resident at Roll # 5020 remain in place.

CARRIED

Res. #19-193

Moved by Deputy Mayor Esslemont to remind all residents that the high level alarm be audible and visible from the road.

CARRIED

3. Capital Region Assessment Services Commission 2019 Annual General Meeting

Res. #19-194

Moved by Mayor Keeler to accept the Capital Region Assessment Services Commission 2019 Annual General Meeting update as information.

CARRIED

4. Next Meeting Date

Res. #19-195

Moved by Mayor Keeler to schedule the next Norris Beach Council Meeting on February 21, 2020 at 10 am at the Summer Villages Office; Councillor Dyck will be absent.

CARRIED

5. Intermunicipal Collaborative Framework/ Intermunicipal Development Plan Representatives

Res. #19-196

Moved by Councillor Dyck that Mayor Keeler and Deputy Mayor Esslemont be appointed as the representatives for the Intermunicipal Collaborative Framework/ Intermunicipal Development Plan project with Councillor Dyck appointed as the alternate.

CARRIED

G. FINANCIAL REPORTS

1. Cheque Listing

Res. #19-197

Moved by Councillor Dyck to accept the cheque listing as information.

CARRIED

2. 2020 Budget Resolution

Res. #19-198

Moved by Mayor Keeler that the Summer Village of Norris Beach use the 2019 budget as the interim budget for 2020 until such time as the 2020 budget be approved by Council.

CARRIED

H. CORRESPONDENCE AND INFORMATION ITEMS

1. Brownlee 2020 Law Seminar
2. Municipal Drainage Workshop

Res. #19-199

Moved by Councillor Dyck that Brian and Charlie attend drainage workshop

CARRIED

Res. #19-200

Moved by Deputy Mayor Esslemont to accept the above 2 items as information.

CARRIED

I. CLOSED SESSION

1. Chief Administrative Officer Performance Review (FOIP S. 19 (2))

Res. #19-200

Moved by Deputy Mayor Esslemont to go into Closed Session at 11:30 am for Chief Administrative Officer Performance Review pursuant to FOIP Section 19 (2).

CARRIED

Res. #19-201

Moved by Councillor Dyck to come out of Closed Session at 11:55 am.


CARRIED

J. ADJOURNMENT

Res. #19-202

Moved by Councillor Dyck to adjourn the meeting at 11:56 am.

CARRIED



Brian Keeler, Mayor
Summer Village of Norris Beach



Sylvia Roy, Chief Administrative Officer
Summer Village of Norris Beach