

**SUMMER VILLAGE OF NORRIS BEACH
ORGANIZATIONAL MEETING
THURSDAY, JULY 22, 2021 at 10:00 a.m.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

PRESENT:

Councillors: Brian Keeler, Frank Dyck and Charlie Esslemont
Sylvia Roy, Chief Administrative Officer

Council Members may participate in this meeting via electronic communications (teleconference) as per Municipal Government Act S. 199.

A. CALL TO ORDER

Sylvia Roy, Chief Administrative Officer called the Organizational Meeting to order at 10:06 a.m.

B. OATH OF OFFICE

All Councillors signed the Oath of Office.

C. APPOINTMENT OF MAYOR AND DEPUTY MAYOR

Res. 2021-108

Moved by Councillor Dyck that Councillor Keeler be appointed as Mayor.

CARRIED

Res. 2021-109

Moved by Councillor Dyck that Councillor Esslemont be appointed as Deputy Mayor.

CARRIED

Mayor Keeler assumed the Chair at 10:08 a.m.

D. APPOINTMENTS

1. Auditor

Res. 2021-110

Moved by Mayor Keeler that Seniuk and Company of Edmonton be appointed as Auditor for the Summer Village of Norris Beach.

CARRIED

2. Assessor

Res. 2021-111

Moved by Mayor Keeler that Grant Clark of Leduc (Kevin Lawrence owner KCL Consulting Inc. St. Albert), contracted through CRASC, be appointed as Assessor for the Summer Village of Norris Beach.

CARRIED

3. Capital Region Assessment Services Commission

Res. 2021-112

Moved by Deputy Mayor Esslemont that Mayor Keeler be appointed as representative to Capital Region Assessment Services Commission for the Summer Village of Norris Beach.

CARRIED

**Summer Village of Norris Beach
Organizational Meeting Minutes – July 22, 2021**

4. Alliance of Pigeon Lake Municipalities

Res. 2021-113

Moved by Mayor Keeler that Councillor Dyck represent the Summer Village of Norris Beach on the Alliance of Pigeon Lake Municipalities for the Summer Village of Norris Beach.

CARRIED

5. Pigeon Lake Summer Village Strategic Alliance

Res. 2021-114

Moved by Deputy Mayor Esslemont that Councillor Dyck be appointed as representative of the Pigeon Lake Summer Village Strategic Alliance for the Summer Village of Norris Beach.

CARRIED

6. Joint Services Committee

Res. 2021-115

Moved by Mayor Keeler that Councillor Dyck represent the Summer Village of Norris Beach on the Joint Services Committee.

CARRIED

7. Intermunicipal Development Plan Committee

Res. 2021-116

Moved by Councillor Dyck that Deputy Mayor Esslemont represent the Summer Village of Norris Beach on the Intermunicipal Development Plan Committee.

CARRIED

8. Intermunicipal Collaboration Framework Committee

Res. 2021-117

Moved by Mayor Keeler that Deputy Mayor Esslemont represent the Summer Village of Norris Beach on the Intermunicipal Collaboration Framework Committee.

CARRIED

9. Regional Emergency Management Agency/ RCMP

Res. 2021-118

Moved by Mayor Keeler that Deputy Mayor Esslemont represent the Summer Village of Norris Beach on the Regional Emergency Management Agency as well as Liaison to the RCMP.

CARRIED

10. Public Works

Res. 2021-119

Moved by Mayor Keeler that Deputy Mayor Esslemont be appointed as Public Works Chairman, and that Councillor Dyck be appointed as the alternate member.

CARRIED

11. South Pigeon Lake Regional Wastewater Commission

Res. 2021-120

Moved by Deputy Mayor Esslemont that Mayor Keeler be appointed as representative for the Summer Village of Norris Beach on the South Pigeon Lake Regional Wastewater Commission.

CARRIED

12. Southside Wastewater Committee

Res 2021-121

Moved by Councillor Dyck that Mayor Keeler be appointed as representative for the Summer Village of Norris Beach on the Pigeon Lake South Side Wastewater Committee.

CARRIED

**Summer Village of Norris Beach
Organizational Meeting Minutes – July 22, 2021**

13. Development Officer

Res. 2021-122

Moved by Mayor Keeler that Judy McCardia be appointed as Development Officers for the Summer Village of Norris Beach.

CARRIED

14. Subdivision and Development Appeal Board

Res. 2021-123

Moved by Deputy Mayor Esslemont that Mayor Keeler sit as the member of Council on the Subdivision and Development Appeal Board and the remainder of the Board come from a roster consisting of Arnold Moerth, John Slater, Pete Langelle, Phil Pawlyk and Bob Mieske.

Res. 2021-124

Moved by Mayor Keeler that Sylvia Roy be appointed Secretary to the Subdivision and Development Appeal Board for the Summer Village of Norris Beach.

CARRIED

Res. 2021-125

Moved by Deputy Mayor Esslemont that remuneration for the Subdivision and Development Appeal Board Members be \$125 per hearing.

CARRIED

15. Subdivision Authority

Res. 2021-126

Moved by Mayor Keeler that Jane Dauphinee of Municipal Planning Services be appointed as Subdivision Authority for the Summer Village of Norris Beach.

CARRIED

E. SIGNING AUTHORITY

Res. 2021-127

Moved by Mayor Keeler to approve the signing authority for the Summer Village of Norris Beach for Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer; Jeff Riege, Chief Financial Officer, and Norris Beach Council Members; Brian Keeler, Frank Dyck, Charlie Esslemont.

CARRIED

F. AUTHORIZED CONTACTS

Res. 2021-128

Moved by Mayor Keeler that authorized contacts for the Summer Village of Norris Beach for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Gail Coleman, Assistant Chief Administrative Officer; Jeff Riege, Chief Financial Officer and Rose Mary Peel, Accounting Clerk.

CARRIED

G. BYLAW #152, CODE OF CONDUCT FOR COUNCIL MEMBERS

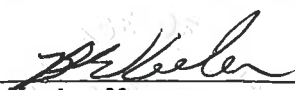
All Council Members reviewed Bylaw #152, Code of Conduct for Council Members, and signed the Code of Conduct pledge.

H. ADJOURNMENT

Res. 2021-129

Moved by Mayor Keeler to adjourn the meeting at 10:11 a.m.

CARRIED



Brian Keeler, Mayor
Summer Village of Norris Beach



Sylvia Roy, Chief Administrative Officer
Summer Village of Norris Beach